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TO : Management Staff

FROM : Acting Chief, Personnel Division

SUBJECT: Request for T/O Revision

DATE: 22 August 1950

The following changes in the Medical Staff table of organization are recommended, based on classification review:

1. Office of the Chief

Change 1 Clerk-stenographer GS-5 to 1 Secretary (Steno) GS-5 ✓

2. Standards and Requirements Branch

Change 1 Clerk-stenographer GS-4 to 1 Clerk GS-4 ✓

The position titles referred to above are the official classification titles and are recommended for T/O use.

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CONCURRENCE:

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